APPENDIX-II

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS SEEKING AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of Children in Schools** developed by NCPCR and the **National Building Code**)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

1	Name of the School: (Name should be exactly as per NOC and recognition certificate)	**S. S. INTERNATIONAL SCHOOL**
2	Address of the School:	**KH. NO. 500 TO 505, VILLAGE HIRANKI, DELHI-110036.**
3	U-DISE code allotted to the school:	**07010300409**
4	Name and address of the Trust/Society/ Company(under section-8) running the School	**CH. SHYAM SINGH CHAIRMAN MEMORIAL SOCIETY at KH. NO. 488, FIRST FLOOR, NEAR MINI BUS STOP VILLAGE HIRANKI, DELHI-110036.**
5	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	**YES**
6	Proposed affiliation with CBSE for:	**Senior Secondary**

Shelly

V. Principal
S.S. INTERNATIONAL SCHOOL
Village Hiranki, Delhi-36

(Signature of Principal)

Deputy Director of Education
Zone-IX, Distt. North West-A
BL-Block, Shalimar Bagh, Delhi-33
Dte. of Education, GNCT of Delhi

(Signature of D.E.O.)

7	Location of school	▫ In the municipal limits of metropolitan city ▫ In the municipal limits of city having population more than 15 Lakhs ▫ In the hill areas (as per planning commission norms) ▫ In the municipal limits of capital city of a state ▫ In the municipal limits of class-x cities ▫ On an island ▫ In the municipal limits of a hill station ▫ In the municipal limits of city having population less than 15 Lakhs ▫ Outside the municipal limits of any town/city.
8	Is the School already affiliated to any board for Class-X or XII examinations?	**NO** (If yes name of the Board) (Also mention whether the school is affiliated for Class-X or XII)
9	Standard/level/class up to which the school is running:	**From Class Nursery to Class 8th**
INFORMATION REGARDING NOC AND RECOGNITION CERTIFICATE		
10	Has the school obtained No Objection Certificate from the State Government for Affiliation with CBSE?	**YES**
11	Number of NOC and date of issue:	**F.4/Z-9/DNWA/107/2025/749 -58 Dated 26/02/2026**
12	Has the school obtained Recognition Certificate from the State Government from class-1 to 8th?	**YES**
13	Number of Recognition Certificate from class-1 to 8th and date of issue:	**F. NO.04/Z-9/DNWA/2023/ 126-29 Dated 24.01.2023**
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	**YES**
15	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	**YES**
16	Total area (in square meters) in respect of 14 and 15 above on which the school is situated:	**19562 SQ. YARDS OR 16356 SQ. METERS**
17	The land is in the possession of the school/ Trust/Society/Company legally by way of:	**LEASE DEED**

(Signature of Principal)

Principal
S.S. INTERNATIONAL SCHOOL
Village Hiranki, Delhi-36

(Signature of D.E.O.)

Deputy Director of Education
Zone-IX, Distt. North West-A
BL-Block, Shalimar Bagh, Delhi-33
Dte. of Education, GNCT of Delhi

APPENDIX-II

18	Name of the Owner/Lessee of the land in respect of point-15 above:	CH. SHYAM SINGH CHAIRMAN MEMORIAL SOCIETY
19	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	FROM 01-07-2009 TO 30-06-2039 AND 01-04-2025 TO 31-03-2055 TOTAL 30 YEARS
20	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-16 above?	NO
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES
21(a)	If yes the date of last inspection:	12.11.2025
22	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES
22(a)	If yes the date of last inspection:	13.06.2024
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES
23(a)	If yes the date of last inspection:	04.12.2025
INFORMATION REGARDING THE STAFF		
24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES
25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES

Signature with Stamp (for School Manager)
Manager
S. S. International School
Village Hiranki, Delhi-36

V. Principal
S.S. INTERNATIONAL SCHOOL
Village Hiranki, Delhi-36
Signature with Stamp (School Principal)

PART-B

(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and **visiting the school**)

File No. 1215 Date of Issuance 13/07/2026

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for affiliation? (Please ensure that the school fulfils land requirements also as per details given in Appendix-A along with point nos. 1-26)	YES

(Signature of Principal)

Deputy Director of Education
Zone-IX, Distt. North West-A
BL-Block, Shalimar Bagh, Delhi-33
(Signature of D.E.O.)
Directorate of Education, GNCT of Delhi

APPENDIX-II

3	Recommended for **Middle Class Syllabus/Secondary/Senior Secondary** to CBSE?	**Senior Secondary Level**
	Signature (Name and Stamp of Issuing DEO) DISTRICT EDUCATION OFFICER/NAME OF DISTRICT	
	Counter Signature (Name, Designation and Stamp) DISTRICT COLLECTOR/DEPUTY COMMISSIONER (or his authorised representative*) NAME OF DISTRICT (*Not Below the rank of a Group-A Gazetted Officer)	

V. Principal
S.S. INTERNATIONAL SCHOOL
Village Hiranki, Delhi-36

(Signature of Principal)

Deputy Director of Education
Zone-IX, Distt. North West-A
BL-Block, Shalimar Bagh, Delhi-33
Dte. of Education, GNCT of Delhi

(Signature of D.E.O.)